

**PEI Watershed Alliance Board Meeting**  
**Thursday, June 4th, 2024**  
**4:00 PM- 6:00 PM via Zoom**

**Board Members in Attendance: Sherry Pelkey, Kris Hunter, Andrew Lush, Dale McIsaac, Virginia Everett, Jake MacKinnon**

**Staff Members in Attendance: Heather Laiskonis, Nathan LaCroix**

**Observers: Lawrence Millar, Melanie LeBlanc MacIsaac**

**1) Call to Order**

- A meeting was called to order at 4:03 PM

**2) Approval of Agenda**

- Moved by Kris Hunter
- Seconded by Sherry Pelkey
- Passed unanimously

**3) Approval of Minutes from June 6th, 2024**

- Moved by Kris Hunter
- Seconded by Andrew Lush
- Passed unanimously

**4) Business arising from the minutes**

- Trappers' Association info
  - Heather and Dale are still waiting to meet with Rosie and Brad about this.
- Forestry Commission submission
  - The report was submitted, and it should have been uploaded to their website.
- Strategic Wood Addition Program
  - The PEIWA will wait until the strategic plan is finished before proceeding with the strategic wood addition program.

**5) Discussion items:**

**a) Vicki Bryanton invited to speak.**

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#### **b) Clarifying executive responsibilities**

- Chair responsibilities: The Chairperson is the spokesperson for the Alliance. He or she shall consult as broadly as possible with the Board of Directors and other members before speaking on behalf of the Alliance. The Chairperson will receive information and develop the agenda for regular and special meetings of the Alliance, including board meetings and the AGM. He/she will chair or appoint someone to chair each meeting.
- Treasure responsibilities: The Treasurer shall ensure that any money received in the name of the Alliance is accounted for. This may entail overseeing a bank account, paying bills, maintaining financial records (statements), and completing financial reports for funding agencies.
- Vice Chair: The Vice-Chair shall assist or fill in for the Chairperson as Needed.
- Heather is starting to work on the budget for the 2025 fiscal year and is looking for board members who are willing to help with this.
- A budget subcommittee is to be created for the September 2024 board meeting.

#### **c) Ribbon Cutting for the nursery**

- Melissa and Cassidy would like to have a ribbon cutting for the PEIWA nursery. They plan to have this in September 2024.

#### **d) HST number for the Alliance**

- Due to the PEIWA not having an HST number, tax cannot be charged to groups when bulk orders are purchased, which prevents the groups from getting their 50% tax rebate. The PEIWA account instructed that we should not get an HST number but just charge the groups 7.5%. That way, they're only paying half, so they don't have to worry about getting that money back at the end of the year, and we do get that money back at the end of the year.

#### **e) Future funding for the nursery**

- Mellisa, the Nursery Project manager, contract is ending in March, and Heather is looking to apply to the FLPP for funding to keep her on to be a resource for the watershed groups.
- The money that was used to build the nursery and fund Melissa came from the 2Billion Trees funds that were supposed to be used for planting trees and labor.

#### **f) HSP salmon**

- The PEIWA is waiting on the funding agreement for this project.
- The steering committee for this project is finalized.
- The PEIWA is looking for \$25,000 in funding to add a component to it that wasn't written in the proposal.

#### **g) Pride PEI Parade**

- Motion for the PEI Watershed Alliance to register for the Pride PEI annual Parade.

- Moved by Jake
- Seconded by Sherry
- Passed Unanimously.

#### **h) Wild Child updates**

- Andrew Lush, on behalf of the PEIWA, was invited to a meeting to discuss environmental education.
- Some of the ideas that came up at the meeting was a spring festival to encourage people to plant native species and pollinate a species.
- Reconnecting with groups like scouts and guides and other groups that they have worked with in the past.
- More engagement with schools and possibly working together on a coordinated program
- Pei Wildchild is a sub-organization under the Sierra Club.

### **6) Reports**

#### **a) Financial Update**

- See folder for update.

#### **b) Project Manager/ED Update**

- See folder for update.

#### **c) Equipment Manager Update**

- See folder for update.

#### **d) 2BT Coordinator Update**

- See folder for update.

#### **e) Review Forward Agenda**

- See folder for update.

#### **f) Other**

- The next meeting is to be held on **September 5th, 2024**, at Dale McIsaac's residence.

- **The meeting adjourned at 5:18**