

**PEI Watershed Alliance Board Meeting**  
**Thursday, November 6th, 2025**  
**4:00 PM- 6:00 PM via Zoom**

**Board Members:** Kris Hunter, Andrew Lush, Dale McIsaac, Kim Curran, Sarah Wray, Sherry Pelkey, Virginia Everett, Juliana Fernandes Granzoti  
**Staff:** Heather Laiskonis, Nathan Lacroix

**1) Call to Order**

- Meeting Called to order at 4:02 PM

**2) Approval of Agenda**

- Moved by Andrew and Seconded by Sarah Wray
- Passed unanimously

**3) Approval of minutes from [October 2nd, 2025](#).**

- Moved by by Kim seconded by Andrew
- Passed unanimously

**4) Business arising from the minutes**

- a) Update on fraudulent activity on RBC account
  - The board discussed ongoing issues related to fraudulent activity on the RBC bank account, expressing disappointment over a lack of responses from relevant parties.
  - There was a suggestion to escalate the matter if no satisfactory response is received soon, indicating a sense of urgency in addressing the issue.
  - Consideration of moving the account from RBC due to ongoing security issues

**5) Discussion items:**

**a) Christmas break**

- Christmas break schedule for staff set from December 23rd to January 4th.
- The last working day for staff will be December 23rd.
- Staff will return to work on January 5th

**b) Letter to Robin Croucher re: Monticello meeting needs approval**

- The letter to MLA Robin Croucher summarizes concerns regarding the proposed golf course project, highlighting legal violations.
- It emphasizes the breach of both federal and provincial laws related to environmental protections.
- The letter aims to ensure that the MLA communicates these concerns to the public and relevant authorities, reinforcing the need for regulatory compliance
- *Motion to approve the letter Heather drafted to MLA.*
- *Moved by Andrew and seconded by Kris*
- *Passed unanimously*

**c) No board meeting January-confirmation**

- The board will not hold a meeting in January 2026.

**d) Change of bookkeeping and payroll dates**

- The payroll date will be shifted from Friday to Thursday to improve cash flow management for staff.
- Bookkeeping will transition to a monthly cycle, with all invoices for the previous month processed on the first business day of the following month.
- e) Bookkeeper change: meeting or report for monthly meetings**
  - Proposal to move monthly board meetings from the first Thursday to the second Thursday starting February 2026.
  - Changing the meeting date to the second Thursday will help ensure that all financials are up to date and reflective of the previous month.
- f) Accounting audit**
  - The annual full audit process with MNP for fiscal years including 2025 has been initiated.
  - All relevant documents have been sent to MNP for review and assessment.
  - The audit aims to ensure compliance and transparency in financial reporting for the organization.
  - The budget for the audit is estimated at \$8,000 plus tax.
  - Approval of the auditor must be obtained during the Annual General Meeting (AGM).
  - The decision regarding the auditor and the type of audit is a standard requirement under nonprofit incorporation law.
- g) Changing bylaw for AGM date**
  - This change aims to provide more flexibility in scheduling the AGM, allowing for better preparation and organization of necessary documents and reports.
  - Extending the deadline from 90 to 120 days would accommodate potential staffing changes or unforeseen delays in financial reporting, ensuring a smoother process.
- h) LOS working energy group, Atlantic Salmon Research Joint Venture and East Coast Law**
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- i) Islanders H2O shed appreciation night-\$750 towards tickets?**
  - The board approved \$750 to purchase tickets for watershed board members and staff to attend the hockey game.
- j) Tax ID for the Alliance**
  - Exploration of social enterprise opportunities to strengthen financial sustainability
  - Initiatives include data analysis services, invasive species removal, and native seed collection.
- k) Federal Budget update**
  - The recent federal budget has prioritized investments in infrastructure and manufacturing over environmental programs, indicating a potential reduction in funding for conservation initiatives.
- l) WMF Updates**
  - Wildlife Management Fund committee restructuring underway with new terms of reference expected to be circulated.
  - The new terms will include provisions for regional representation, ensuring diverse input from different watershed groups across the province.
  - An appeal and removal process will be implemented to maintain accountability and professionalism among committee members, ensuring they act in the best interest of their respective groups.

- Committee size should consist of six members, with two representatives from each region and one voting member from the Watershed Alliance to ensure diverse regional representation.
- Voting protocols will require a simple majority for recommendations to pass, with an emphasis on accountability through documented feedback from watershed groups to guide committee decisions.
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## 6) Reports

- a) Financial Update
    - See folder for update.
  - b) Monitoring Specialist Update
    - See folder for update.
  - c) 2BT Coordinator Update
    - See folder for update.
  - d) Project Manager update
    - See folder for update.
  - e) [Review Forward Agenda](#)
    - See folder for update.
  - f) Other
- Meeting Adjourned 6:00 PM